

Decision No: CAB –

Forward Plan No:

This record relates to Agenda Item 160 on the agenda for the Decision-Making

RECORD OF CABINET DECISION

DECISION-MAKER: CABINET
PORTFOLIO AREA: FINANCE
SUBJECT: COUNCIL TAX BASE 2012/13
AUTHOR: MARK IRELAND

THE DECISION

- (1) That the report be approved for the calculation of the council's tax base for the year 2012/13;
- (2) That a 0.1% increase to the Collection Rate to 98.6% for 2012/13 generating a net saving of £125,000 that year be agreed;
- (3) That, in accordance with the Local Authorities (Calculation of Tax Base) Regulations 1992, the amounts calculated by Brighton & Hove City Council as its council tax base for the year 2012/13 shall be as follows:-
 - (i) For Brighton and Hove whole – 94,601.45 (as detailed in appendix 1)
 - (ii) For the Royal Crescent Enclosure Committee – 30.57 (as detailed in appendix 2)
 - (iii) For the Hanover Crescent Enclosure Committee – 40.06 (as detailed in appendix 3)
 - (iv) For the Marine Square Enclosure Committee – 76.23 (as detailed in appendix 4)
 - (v) For the Parish of Rottingdean – 1,548.24 (as detailed in appendix 5)
- (4) That, for the purposes of Section 35(1) of the Local Government Finance Act 1992, the expenses of meeting the special levies issued to the council by the Enclosure Committees shall be its special expenses.

REASON FOR THE DECISION

It is a requirement of the Local Government Finance Act 1992 and regulations made thereunder that the tax base is calculated for the purpose of setting the Council Tax in 2012/13 before 31st January 2012.

DETAILS OF ANY ALTERNATIVE OPTIONS

The calculation of the council tax base is determined largely by regulation. Options were considered to increase the collection rate and the cost effective options are included in this report.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

CONFLICTS OF INTEREST

CONFIRMED AS A TRUE RECORD:

We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 and is a true and accurate record of that decision

Date:

19 January 2012

Decision Maker:

Councillor Bill Randall
Leader of the Council

Signed:



Proper Officer:

19 January 2012

Mark Wall, Head of Democratic Services

Signed:



SCRUTINY

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Call-In Period

Date of Call-in *(if applicable) (this suspends implementation)*

Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

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RECORD OF CABINET DECISION

DECISION-MAKER:	CABINET
PORTFOLIO AREA:	COMMUNITIES
SUBJECT:	THE FUTURE FOR DISCRETIONARY GRANTS 2012-13 & BEYOND
AUTHOR:	MARY EVANS

THE DECISION

- (1) That Cabinet recognise the role of the grants programme in underpinning the council's working relationship with, and sustainable success of, Brighton and Hove's third sector organisations.
- (2) That Cabinet agree the proposed vision, criteria and process for Annual Grants 2012-13 and a full cycle of the Three-Year Grants (Strategic & Annual) 2013-16.

REASON FOR THE DECISION

The recommendations recognise that provision of a discretionary grants programme in future years will be essential, not only for the council's continuing good working relations with a thriving third sector but also its capacity to deliver on corporate commitments and strategic priorities throughout the period.

DETAILS OF ANY ALTERNATIVE OPTIONS

The options to discontinue the grants programme or to significantly alter the process have been addressed in the content of this report.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

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Forward Plan No:

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Decision-Making

RECORD OF CABINET DECISION

DECISION-MAKER: CABINET

PORTFOLIO AREA: PEOPLE

SUBJECT: DENOMINATIONAL TRANSPORT

AUTHOR: GIL SWEETENHAM

THE DECISION

The item had been withdrawn.

REASON FOR THE DECISION

DETAILS OF ANY ALTERNATIVE OPTIONS

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

CONFLICTS OF INTEREST

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RECORD OF CABINET DECISION

DECISION-MAKER:

CABINET

PORTFOLIO AREA:

RESOURCES

SUBJECT:

FEES AND CHARGES

AUTHOR:

PAUL HOLLOWAY

THE DECISION

- (1) That the fees and charges for Life Events as detailed in Appendix 1 and Appendix 3 to the report be approved and recommended to Budget Council; and

- (2) That the fees and charges for Trading Standards, Environmental Health and Building Control as shown in Appendices 6 to 15 to the report be approved and recommended to Budget Council.

REASON FOR THE DECISION

The recommendations are justifiable and make business sense in both of the service areas. Our highly regarded services have the potential to generate more income. This is based on information included within the appendices to the report.

DETAILS OF ANY ALTERNATIVE OPTIONS

A benchmarking exercise has identified there is real potential for increasing our fees and charges across both the Bereavement and Registration services. Both have excellent reputations for providing high quality customer focussed services, and there is a need to maximise income generation. The exercise can be achieved whilst remaining extremely competitive with our neighbours and other service providers nearby.

It does not make sense to continue with the current outdated pricing structure for services in both areas, and the alternative of not updating fees and charges would miss out on opportunities to justifiably generate more income for services that are already recognised for their quality.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

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Forward Plan No:

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RECORD OF CABINET DECISION

DECISION-MAKER:

CABINET

PORTFOLIO AREA:

PEOPLE

SUBJECT:

OPTIONS FOR ADDITIONAL RECEPTION CLASSES FOR SEPTEMBER: PROPOSED TEMPORARY EXPANSION OF GOLDSTONE, WESTDENE, QUEENS PARK AND CONNAUGHT.

AUTHOR:

GIL SWEETENHAM

THE DECISION

- (1) That the responses to the consultation undertaken since the Cabinet meeting on 10th November be noted;
- (2) That the proposal to temporarily increase the intake of Goldstone Primary, Westdene Primary Queens Park Primary and West Hove infant (Connaught Road site) by one form of entry for September 2012 only be agreed;
- (3) That the Strategic Director People be authorised to submit a request to the Office of the Schools Adjudicator for an in year variation in respect of Goldstone Primary, Westdene Primary, Queens Park Primary and West Hove Infant School Connaught Road site.

REASON FOR THE DECISION

The proposal represents the best option to satisfy the need for local places for local children and best value in that they use empty classrooms already provided from the Councils schools capital programme.

DETAILS OF ANY ALTERNATIVE OPTIONS

The other options available to the Council are:

- To send children outside of their local area to vacant places in the east of the City;
- To extend other schools in the area of need by adding mobile accommodation funded from the schools capital programme.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

CONFLICTS OF INTEREST

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RECORD OF CABINET DECISION

DECISION-MAKER:

CABINET

PORTFOLIO AREA:

PEOPLE

SUBJECT:

PROPOSED OPTIONS FOR THE PROVISION OF 3 JUNIOR FORMS IN PORTSLADE

AUTHOR:

GIL SWEETENHAM

THE DECISION

- (1) That the preferred option of making St Peters Community Infant School, Portslade Infant School and St Nicolas Church of England Junior school into all through primary schools from September 2013 be approved;

- (2) That the necessary formal consultation processes arising from the proposal be undertaken; and
- (3) That it be noted that following further investigations the preferred option for the provision of junior places in Hove is at Hove Police Station.

REASON FOR THE DECISION

Current and projected pupil numbers for the city as a whole show there is an immediate and ongoing need for additional school places in the city as a whole. This need is most acute in the west of the city on the Portslade / Hove border.

To meet the projected future growth in pupil numbers we need to provide three additional forms of entry in both Hove and Portslade.

DETAILS OF ANY ALTERNATIVE OPTIONS

This paper presents the range of options available to address the need for future primary places within this part of the City.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

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Results of Call-in *(if applicable)*

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Forward Plan No:

This record relates to Agenda Item 166 on the agenda for the Decision-Making

RECORD OF CABINET DECISION

DECISION-MAKER:	CABINET
PORTFOLIO AREA:	FINANCE
SUBJECT:	SUSTAINABLE PROCUREMENT POLICY FOR BRIGHTON & HOVE CITY COUNCIL
AUTHOR:	GUY STAPLEFORD

THE DECISION

- (1) That Sustainable Procurement Policy set out in Appendix 1, along with the associated outcomes set out in Appendix 2 and the supporting Sustainable Procurement Toolkit set out in Appendix 3 to the report be approved;
- (2) That the Sustainable Procurement Policy for Timber and Wood Derived Products set out in Appendix 4 to the report be approved; and;
- (3) That the revised Procurement Code of Practice: Equalities and Diversity

Monitoring in Procurement set out in Appendix 5 to the report be approved.

REASON FOR THE DECISION

The Sustainable Procurement Policy and its associated outcomes will ensure that the principles of sustainability and One Planet Living are embedded throughout the work of the council, particularly through our procurement practices.

A sustainable Procurement Policy is an important tool to ensure that we lead by example and encourage our suppliers and contractors to align themselves with our commitments.

These policies will ensure that the council is able to deliver on its commitment to adopt new sustainable and ethical standards, as set out in the Corporate Plan 2011-2015.

DETAILS OF ANY ALTERNATIVE OPTIONS

The primary option to be considered is whether to have a Sustainable Procurement Policy or not. The experience of other local authorities is that it is beneficial to have such a policy. This is because such a policy provides a basis for the inclusion of social, economic and environmental sustainability considerations in procurement and supply chain management which help deliver strategic objectives around local community growth and development.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

CONFLICTS OF INTEREST

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RECORD OF CABINET DECISION

DECISION-MAKER:

CABINET

PORTFOLIO AREA:

PLACE

SUBJECT:

EAST SUSSEX, SOUTH DOWNS AND
BRIGHTON & HOVE WASTE PLAN -
BACKGROUND PAPERS

AUTHOR:

MIKE HOLFORD

THE DECISION

- (1) That the following documents as supporting evidence for the draft East Sussex, South Downs and Brighton & Hove Waste and Minerals Plan be approved:

- Landfill, Landraise and Surcharging in East Sussex and Brighton & Hove
- Sustainable Locations for Waste
- Review of Future Waste Management Capacity Requirements
- Assessing the potential for Heat Capture from Energy from Waste Facilities
- Defining Strategic Waste Facilities
- Hazardous Waste Review
- Low Level Radioactive Waste - Review of the future Management Needs
- Residual Waste from London Study
- Sustainable Transport Feasibility Study (draft)
- Road Transport Implications of Strategic Locations for Waste Facilities
- Waste Minimisation Research (draft)
- Strategic Flood Risk Assessment.

REASON FOR THE DECISION

To gain formal approval of the twelve background studies that form part of the evidence base for the East Sussex, South Downs and Brighton & Hove Waste & Minerals Plan.

DETAILS OF ANY ALTERNATIVE OPTIONS

The Studies are required by Government planning guidance requiring plans to be supported by a sound evidence base. Without formal approval of the background studies the evidence base to the WMP may be considered unsound.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

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Results of Call-in *(if applicable)*

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RECORD OF CABINET DECISION

DECISION-MAKER:

CABINET

PORTFOLIO AREA:

PLACE

SUBJECT:

EAST SUSSEX, SOUTH DOWNS AND
BRIGHTON & HOVE WASTE AND
MINERALS LOCAL PLAN

AUTHOR:

MIKE HOLFORD

THE DECISION

(1) That Council be recommended:

- To note the analysis of the response to the consultation on the draft Waste

and Minerals Plan;

- To agree the Proposed Submission Waste and Minerals Plan (PSWMP) and its publication for statutory public consultation for a six week period commencing on 23 February 2012;
- To agree that the document be subsequently submitted to the Secretary of State subject to no material changes, other than alterations for the purposes of clarification, improved accuracy of meaning or typographical corrections, being necessary; and
- To authorise the Strategic Director, Place to agree any alterations for the purposes of clarification, improved accuracy of meaning or typographical corrections to the text of the PSWMP with East Sussex County Council and the South Downs National Park Authority prior to consultation.

REASON FOR THE DECISION

Approval of Council is required to submit the Waste and Minerals Plan for public examination.

DETAILS OF ANY ALTERNATIVE OPTIONS

This is the only practicable option if the Waste and Minerals Plan is to progress towards adoption.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

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RECORD OF CABINET DECISION

DECISION-MAKER:

CABINET

PORTFOLIO AREA:

PEOPLE

SUBJECT:

HEALTH & WELLBEING BOARD
DEVELOPMENT (SHADOW YEAR)

AUTHOR:

TERRY PARKIN

THE DECISION

(1) That the report and the extract from the Governance Committee be noted.

REASON FOR THE DECISION

DETAILS OF ANY ALTERNATIVE OPTIONS

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

CONFLICTS OF INTEREST

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Results of Call-in *(if applicable)*

Decision No: CAB –

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RECORD OF CABINET DECISION

DECISION-MAKER:	CABINET
PORTFOLIO AREA:	COMMUNITIES
SUBJECT:	ESTABLISHMENT OF A LOCAL HEALTHWATCH
AUTHOR:	MICHELLE POOLEY

THE DECISION

- (1) That the commencement of a procurement process to appoint a suitably qualified organisation to enable the local HealthWatch to fulfil its proposed statutory duties as set out in the Health and Social Care Bill be agreed;
- (2) That the Strategic Director People be granted delegated authority to enter into contract on suitable terms on behalf of the council upon completion of the procurement process and once the relevant legislation is in force; and
- (3) That the extension of contract with the current hosts of the LINK to April 2013. be agreed.

REASON FOR THE DECISION

That the recommendations are accepted in order to enable this Council to meet its forthcoming statutory duties and comply with European Procurement rules.

DETAILS OF ANY ALTERNATIVE OPTIONS

The way that HealthWatch is organised is defined by national government legislation therefore there are no alternative options at this stage.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

CONFLICTS OF INTEREST

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RECORD OF CABINET DECISION

DECISION-MAKER:	CABINET
PORTFOLIO AREA:	RESOURCES
SUBJECT:	CITY PERFORMANCE PLAN TARGETS
AUTHOR:	PAULA BLACK

THE DECISION

- (1) That the report be noted and the proposed targets in Appendix 1 to the report be approved; and
- (2) That it be noted that the CPP is being developed in an interim year and will be subject to regular review in order to ensure that it adequately fulfils local requirements and accountabilities.

REASON FOR THE DECISION

The council needs to ensure that it has a robust performance and risk management framework that meets the needs of the new structure and model of working.

The report contains targets which will enable assessment of performance against key indicators contained in the CPP.

DETAILS OF ANY ALTERNATIVE OPTIONS

Through consultation with B&HCC's Corporate Management Team and Senior Leadership Board the Performance and Risk Management Framework (P&RMF) was deemed to be the most suitable model for performance and risk management within B&HCC and for shared city priorities. This has been agreed by Cabinet and the Public Service Board.

As a vital component of the P&RMF, the City Performance Plan evaluates performance in areas of shared priority for the city. Targets attached to key performance indicators are viewed to be one critical method of evaluating progress in these areas.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

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RECORD OF CABINET DECISION

DECISION-MAKER:	CABINET
PORTFOLIO AREA:	RESOURCES
SUBJECT:	STATE OF THE LOCAL ENVIRONMENT REPORT (SOLE)
AUTHOR:	THURSTAN CROCKETT

THE DECISION

- (1) That the State of the Local Environment report and, at Appendix 1 to the report, the key environmental issues highlighted by it and the plans in place to tackle these be noted.

REASON FOR THE DECISION

One of the council's top priorities is creating a more sustainable city. Cabinet needs to know what the big environmental issues locally are and consider whether the right plans are in place to tackle them and so make the city more sustainable.

DETAILS OF ANY ALTERNATIVE OPTIONS

The SOLE could have focused only on the quality of the city's environment and not on its impacts. This would have been a very traditional model and most similar reports these days cover both. The CSP also wanted this wider picture to be clearly set out.

There was an option to commission external consultants to produce the report. It was felt this would be more costly, would provide no better outcome and might in fact have been less comprehensive and thorough than a report produced in partnership locally by a member of the council's Sustainability Team.

The report could have been produced earlier, but it was felt that publication post-local elections in 2011 would be less likely to be at risk of influence or become a political football. The CSP felt it would be more helpful to produce this snapshot near the beginning of the new administration's term of office.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

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RECORD OF CABINET DECISION

DECISION-MAKER:

CABINET

PORTFOLIO AREA:

PLACE

SUBJECT: PROCUREMENT OF HOUSING AND
ADULT SOCIAL CARE ADAPTATIONS
FRAMEWORK AGREEMENT

AUTHOR: MARTIN REID

THE DECISION

- (1) The procurement of a framework agreement for minor and major adaptations works in council homes and in private sector housing with a term of three years and an option to extend for one year be approved;
- (2) That authority be delegated to the Strategic Director for Place to carry out the procurement of the framework agreement referred to in 2.2 above including the award and letting of the framework agreement; and
- (3) That delegated authority to the Strategic Director for Place to grant a one year extension to the framework agreement referred to in 2.2 above be agreed should he/she consider it appropriate at the relevant time.

REASON FOR THE DECISION

- (1) Ensure best value;
- (2) Ensure quick work flow and avoid delays to adaptations; and
- (3) Ensure high-quality, accountably provided adaptations.

DETAILS OF ANY ALTERNATIVE OPTIONS

The various alternatives were detailed throughout the report.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

CONFLICTS OF INTEREST

CONFIRMED AS A TRUE RECORD:

We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 and is a true and accurate record of that decision

Date:

Decision Maker:

19 January 2012

Councillor Bill Randall
Leader of the Council
Signed:



Proper Officer:

19 January 2012

Mark Wall, Head of Democratic Services
Signed:



SCRUTINY

Note: This decision will come into force at the expiry of 5 working days from the date of the meeting at which the decision was taken subject to any requirement for earlier implementation of the decision.

Or: This decision is urgent and not subject to call-in (date of CE's agreement to urgency of decision).

Call-In Period

Date of Call-in *(if applicable) (this suspends implementation)*

Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CAB –

Forward Plan No:

This record relates to Agenda Item 174 on the agenda for the Decision-Making

RECORD OF CABINET DECISION

DECISION-MAKER:

CABINET

PORTFOLIO AREA:

RESOURCES

SUBJECT: PHOTOVOLTAIC SOLAR PANEL IMPLEMENTATION PLAN FOR NON-HOUSING PROPERTIES - UPDATE

AUTHOR: ANDREW BATCHELOR, ANGELA DYMOTT

THE DECISION

- (1) That Strategic Director of Resources and Director of Finance be given delegated authority to approve the purchase and installation of PV solar panels for the 3 main council corporate administration buildings (referred to in paragraph 3.11 of the report), to be refurbished in the Workstyles Phase 2 transformation project approved at Cabinet on 8th December 2011, after consultation with the Cabinet Member for Finance & Central Services;
- (2) That any approval given under paragraph (1) above shall apply only after:
 - (i) more detailed costs for the business case and a proposed funding model for such purchase and installation are provided by specialist PV solar sub contractors following a tendering exercise to be undertaken by the Strategic Construction Partnership contractor carrying out the building works contract for Workstyles Phase 2 and;
 - (ii) the publication of the Government's decision on the FiT payment consultation document; and
- (3) That with respect to schools sites, it be agreed that the Government FiT changes consultation feedback is needed before the council can discuss the revised business cases, pay back periods and possible funding mechanisms with the list of schools that have shown an interest in the PV solar installations that the council have consulted with previously.

REASON FOR THE DECISION

The overall business case for the installation of the PV panels has changed dramatically since June Cabinet 2011 originally gave approval for the project. Based on the reductions in the FiT payments proposed in the recent government consultation the NPV of the installations are no longer financially viable with a positive return payback periods exceeding fifteen years for the majority of sites.

It is therefore recommended that the council take advantage of the Workstyles Phase 2 refurbishment project that has identified building locations suitable for significant investment to improve customer experience, service delivery and staff working choices and install the solar PV panels at these sites to help reduce the council's carbon footprint.

DETAILS OF ANY ALTERNATIVE OPTIONS

Proceeding with the project as originally proposed would have resulted in the following risks:

- As installation would occur after the originally envisaged 31st March 2012 deadline the council will be at risk of challenge from other suppliers who dropped out of the tender process due to the stipulated timescales.
- The project is not financially viable leading to financial losses in each of the first fifteen years for most of the sites.
- Tendering the project at the peak of market demand would have resulted in the council potentially purchasing panels at their highest price.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

CONFLICTS OF INTEREST

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Date:

19 January 2012

Decision Maker:

Councillor Bill Randall
Leader of the Council

Signed:



Proper Officer:

19 January 2012

Mark Wall, Head of Democratic Services

Signed:



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Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CAB –

Forward Plan No:

This record relates to Agenda Item 175 on the agenda for the Decision-Making

RECORD OF CABINET DECISION

DECISION-MAKER:	CABINET
PORTFOLIO AREA:	RESOURCES
SUBJECT:	PATCHAM PLACE
AUTHOR:	JESSICA HAMILTON

THE DECISION

- (1) That the disposal of Patcham Place and stables on a 125 year lease to the preferred bidder be approved, with the net capital receipt to be used to support the council's corporate accommodation strategy – Workstyles transformation project and capital programme;
- (2) That should the preferred bidder withdraw, the Strategic Director Resources be authorised to continue with the disposal to a reserve bidder or to remarket the property as appropriate.

REASON FOR THE DECISION

Following a thorough marketing exercise interested parties were invited to provide their best and final offers. Three bids were received. The preferred bid has the added benefit of not being subject to planning and provides a number of non-financial benefits for the city that support the council's corporate plan objectives.

DETAILS OF ANY ALTERNATIVE OPTIONS

Alternative bids have been detailed and considered in Part 2 of this report.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

CONFLICTS OF INTEREST

CONFIRMED AS A TRUE RECORD:

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Date:

19 January 2012

Decision Maker:

Councillor Bill Randall
Leader of the Council

Signed:



Proper Officer:

19 January 2012

Mark Wall, Head of Democratic Services

Signed:



SCRUTINY

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Call-In Period

Date of Call-in *(if applicable) (this suspends implementation)*

Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CAB –

Forward Plan No:

This record relates to Agenda Item 176 on the agenda for the Decision-Making

RECORD OF CABINET DECISION

DECISION-MAKER:	CABINET
PORTFOLIO AREA:	RESOURCES
SUBJECT:	PATCHAM PLACE - DISPOSAL UPDATE - EXEMPT CATEGORY 3
AUTHOR:	ANGELA DYMOTT

THE DECISION

- (3) That the disposal of Patcham Place and stables on a 125 year lease to Kingspan Developments Limited be approved, with the net capital receipt to be used to support the council's corporate accommodation strategy – Workstyles transformation project and capital programme;
- (4) That should the preferred bidder withdraw, the Strategic Director Resources be authorised to continue with the disposal to a reserve bidder or to remarket the property as appropriate.

REASON FOR THE DECISION

Following a thorough marketing exercise interested parties were invited to provide their best and final offers. Three bids were received of which Kingspan's is the highest at £1.25m. It has the added benefit of not being subject to planning and provides a number of non-financial benefits for the city that support the council's corporate plan objectives.

DETAILS OF ANY ALTERNATIVE OPTIONS

Alternative bids have been detailed and considered in the body of the report.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

CONFLICTS OF INTEREST

CONFIRMED AS A TRUE RECORD:

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Date:

19 January 2012

Decision Maker:

Councillor Bill Randall
Leader of the Council

Signed:



Proper Officer:

19 January 2012

Mark Wall, Head of Democratic Services

Signed:



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Call-In Period

Date of Call-in *(if applicable) (this suspends implementation)*

Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*

Decision No: CAB –

Forward Plan No:

This record relates to Agenda Item 177 on the agenda for the Decision-Making

RECORD OF CABINET DECISION

DECISION-MAKER: CABINET

PORTFOLIO AREA:

SUBJECT: PART TWO ITEMS

AUTHOR:

THE DECISION

177.1 That the item and the decision thereon remain exempt from disclosure to the press and public.

REASON FOR THE DECISION

DETAILS OF ANY ALTERNATIVE OPTIONS

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

CONFLICTS OF INTEREST

CONFIRMED AS A TRUE RECORD:

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Date:

19 January 2012

Decision Maker:

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Leader of the Council

Signed:



Proper Officer:

19 January 2012

Mark Wall, Head of Democratic Services

Signed:



SCRUTINY

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Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*